



Position: Mobilization Coordinator

Reports To: Early Learning Policy and Advocacy Manager

Compensation: \$55,000 - \$65,000 with benefits

Agency Summary:

Child Care Resources (CCR) has been at the forefront of the early learning landscape for 30 years ensuring that all children have equitable access to safe, engaging, and positive early learning experiences that promote school readiness and lifetime success. With a staff of 110 and a budget of \$13 million, CCR provides a broad array of services for families and child care providers so that they in turn can support the development and well-being of our children.

The Opportunity:

The Mobilization Coordinator will be responsible for providing organization and coordination support for mobilization efforts relating to the 2021 state legislative advocacy strategy and COVID-19 pandemic responses at various levels of government. This position will receive supervision and guidance from the Early Learning Policy and Advocacy Manager.

In addition, the Mobilization Coordinator will support the advocacy efforts of the Project Child Success Advocacy Team. Project Child Success is a collaborative movement to improve the wellbeing of children, families, and communities in Pierce County. For over a decade, community partners have come together to achieve the vision that all children thrive in nurturing relationships and environments. Today, we proudly cultivate communicate action with 175 partners. Our partnership base is intentionally broad and includes parents, licensed child care providers, health care providers, school districts, business leaders, and family/youth-serving organizations, to name a few. Project Child Success is a space for partners to come together and share resources, ideas, and data; co-design projects and programs; and advocate for policies that support children and families in our community.

The Coordinator will support the Early Learning Policy and Advocacy Manager in duties associated with coordinating specific projects:

- Fall 2020: Community engagement events, legislator meetings and developing relationships with community partners
- Late fall 2020: Preparing staff, child care providers, families, caregivers and community partners for advocacy activities during the 2021 Legislative Session
- Winter/Spring 2021: Planning and implementing a virtual agency-wide Day or Week of Action event; supporting spokespersons from the agency and community during testimony opportunities, developing storytelling content for media campaigns
- Ongoing: Setting up & managing internal structures for engaging our agency and

external community in advocacy. Support the Project Child Success (PCS) Advocacy Team. PCS is a collaborative space in Pierce County where over 175 partners come together and share resources, ideas, and data; co-design projects and programs; and advocate for policies that support children and families in our community.

This position will operate remotely, with the potential to be based out of Child Care Resources' Tacoma, Kent, or Seattle offices in the future.

Nature & Scope:

- **Convening community engagement events and focus groups:** Gather input from providers, families, and caregivers through virtual focus groups and small-group meetings to shape our advocacy strategy, and offer educational and mobilization opportunities to build capacity and energy in our community for advocacy activities. Work with staff to outreach to providers and families through existing CCR-facilitated learning communities and relationships, and by doing virtual outreach with community partners.
- **Organizing meetings with legislators:** Schedule and manage logistics for virtual meetings with legislators. Recruit providers and families to participate in meetings. Offer one-on-one and group trainings with providers, families, and staff to prepare for meetings.
- **Preparing staff & community for the 2021 legislative session:** Offer 1 training for staff and 1 training for providers and families on advocacy. Create flexible tools for advocacy activities such as postcards. Plan and execute the annual agency-wide advocacy event, with assistance from the Policy & Advocacy Manager.
- **Setting up & managing internal structures for advocacy:** Work with CCR program staff to embed advocacy opportunities in existing staff interactions with clients and community partners. Manage a system for story-collecting from the community and develop equity-based storytelling practices amongst staff to support clients with storytelling for advocacy.

Qualifications:

- Demonstrated commitment to anti-racism and advocating for equity and justice, particularly related to any of the following areas: Early learning and education, local and state government, mental and behavioral health, housing and homelessness, immigration, labor practices, and the economy.
- At least one-year work experience. A background in community-organizing will be considered an asset.
- Experience building strong relationships with diverse allies and constituents. Knowledge and ties to King and Pierce County will be considered an asset.
- Good knowledge of meeting facilitation, event planning, and advocacy mobilization efforts.
- Ability to research, interpret and communicate local, state, and national policy in an accessible way.
- Effective verbal, listening and written communication skills. Fluency in languages in addition to English and experience engaging within communities speaking languages other than English will be considered an asset.
- Strong organizational and time management strategies.

- Knowledge and experience with virtual meeting platforms like Zoom, and ample knowledge and use of computer office tools (Excel, PowerPoint, Word etc.).

CCR is an equal opportunity employer and we value diversity among our staff. We strongly encourage Black, Indigenous, and People of Color; immigrants and refugees, people from the LGBTQ community; people with disabilities; and people from other historically marginalized groups to apply.

To apply: Submit your resume, cover letter, and equity statement to hr@childcare.org.

Priority will be given to applications received by October 21st

Online applications only, please no email or paper submissions. You will be asked to upload:

1. A resume
2. A cover letter, describing as specifically as you can how your experience, skills, and values are a fit with Child Care Resources' goals and mission as described in this announcement.
3. A brief personal equity statement, describing your skills and experience engaging with issues involving diversity, racial equity, and inclusion, and/or in advancing racial equity in organizations. **This statement should not exceed 300 words.**

To learn more about Child Care Resources, please visit www.childcare.org